

PART C. ESTABLISHING CRITICAL JOB ELEMENTS AND PERFORMANCE STANDARDS

10. TO BE COMPLETED AT THE INITIAL INTERVIEW

a. CRITICAL JOB ELEMENTS	b. PERFORMANCE STANDARDS (Describe the Fully Successful level only.) (Exceeds Fully Successful and Minimally Successful levels are described in the Generic Standards.)	c. INITIAL	
		SUPER-VISOR	EM-PLOYEE

11. ACTUAL PERFORMANCE (Complete at end-of-year interview.)

a. NARRATIVE DESCRIPTION	b. PERFORMANCE APPRAISAL CODE (Enter point value. See legend below.)				
	O	E	F	M	U

LEGEND O = Outstanding (5); E = Exceeds Fully Successful (4); F = Fully Successful (3);
M = Minimally Successful (2); U = Unacceptable (1)

c. TOTALS (This page only)
(If rating is M or U on any one element, use decision table in A.I.42.)